

The 15th International Handbell Symposium

CHOIR/TEAM Registration Form

Section 1 - Choir/Team Information (please print or type in black)



Name of Choir/Team

--

Name of Conductor/Director

Family Name (last name)	First (given) Name

Your Home Guild (please select one):

- | | |
|--|--|
| <input type="checkbox"/> Handbell Musicians of America | <input type="checkbox"/> Handbell Society of Australasia |
| <input type="checkbox"/> Handbell Guilds of Canada | <input type="checkbox"/> Handbell Ringers of Great Britain |
| <input type="checkbox"/> Handbell Ringers of Japan | <input type="checkbox"/> Korean Handbell Association |
| <input type="checkbox"/> Handbell Association of Hong Kong | <input type="checkbox"/> Other _____ |

Choir/Team Primary Contact Person Information

Family Name (last name)	First (given) Name
Your Mailing Address	
Town/City	
Post/Zip Code	
Country	
E-mail Address	
Will you be bringing an English speaking interpreter?	Yes No
Does your choir/team wish to have a solo performance opportunity?	Yes No
Would you be willing to allow a ringer attending as an individual cover a missing position with your choir/team during the massed ringing?	Yes No
Are you willing to allow a special performance choir (e.g. Symposium Choir) use your bells/chimes for rehearsals and performances?	Yes No
Do you have access to the internet for completing your class/workshop choices?	Yes No

Summary of your Choir/Team

Category	Directors	Adult Ringers	Junior Ringers (under 18 years of age)	Chaperones	Non-Ringers	Total
<i>Abbreviation</i>	D	AR	JR	C	NR	
Number of Each						

Please show details of your group on page 2

Choir/Team Registration Form (continued)

Section 1 continued

For each registrant, please fill in the following information:

Example	Family Name	First Name	Gender	Age (if under 18)	Shirt Size	Category (see page 1 - D, AR, JR, C, or N)	Special Needs for Registrant (*see below)		Does this registrant want a group photo?	
							Yes	No	Yes	No
AA	Smith	Jane	M F	17	12	JR	Yes	No	Yes	No
BB	Brown	John	M F	-	XL	C	Yes	No	Yes	No
1			M F				Yes	No	Yes	No
2			M F				Yes	No	Yes	No
3			M F				Yes	No	Yes	No
4			M F				Yes	No	Yes	No
5			M F				Yes	No	Yes	No
6			M F				Yes	No	Yes	No
7			M F				Yes	No	Yes	No
8			M F				Yes	No	Yes	No
9			M F				Yes	No	Yes	No
10			M F				Yes	No	Yes	No
11			M F				Yes	No	Yes	No
12			M F				Yes	No	Yes	No

*Details of Special Needs (*list registrants line number from above and their requirements as in the following examples)*

AA	<i>Has epilepsy and all choir members can assist with her needs</i>
BB	<i>Requires a vegetarian diet but does eat fish</i>

Section 2 - Equipment

How many octaves of handbells will you bring?	
How many octaves of handchimes will you bring?	
Number of tables required (tables are 6ft x 2ft 6 ins, 1.8 meters x 0.8 meters)	
Will you be taking your purchased Symposium foam home with you?	Yes No
Do you need any special set-ups for your choir/team (e.g. bass bell racks, bass chime racks, etc.)? Please describe/sketch on a separate sheet with floor space needed	

Choir/Team Registration Form (continued)

Section 3 - Optional Items and Activities

Would your choir/team like to attend the Service at the Anglican Cathedral (morning of August 5)		Yes	No
Would your choir/team like to join the excursion to the mansion and gardens (afternoon of August 5 - includes lunch - <i>additional charges apply</i>)		Yes	No
Are you likely to require coach transfer from and to	Liverpool Airport?	Yes	No
<i>(final prices will be advised later)</i>	Manchester Airport?	Yes	No

Section 2 - Charges and Payment (Note - charges listed below are based on August 1, 2011 exchange rates)

Item	Number	Cost Each	Total	Notes
Registration Fee		\$950.00		
Foam per 3ft		\$42.00		
Group photo		\$30.00		
Additional final banquet tickets		\$60.00		1 per person included with Registration fee - these are for extra tickets
Additional final concert tickets		\$20.00		
Transfers		\$35.00		Approximate cost - to be confirmed
Lunch on Sunday, August 5th and afternoon visit to mansion and gardens		\$70.00		
Grand Total				
Deposit Due		\$350.00		Must be received by Nov 15 in Ottawa / non-refundable
Balance Due				Due March 9. Will be adjusted to reflect current exchange rates as of February 1, 2012

Registrants from Great Britain, Korea, Canada, Australasia, Japan, USA and Hong Kong

must submit all payments and registration forms through their handbell guild

✓ I enclose \$350 CDN as a deposit for my attendance at the 15th International Handbell Symposium.

✓ I understand that I must pay the balance owing by March 9, 2012.

✓ All deposits are non-returnable and cannot be refunded. Refunds of balance payments for cancellations made and advised to the organizers by March 31, 2012 are at the discretion of HRGB Promotions, Ltd.

✓ Cancellations made after March 31, 2012 - balance payments are non-refundable.

✓ Delegate substitutions are permitted.

✓ Please make cheques out to Handbell Guilds of Canada.

✓ Please e-mail registration forms to Emmy Okazawa-Bortolin at ebortolin@telus.net by November 21, 2011.

✓ Please mail registration deposit to be received by November 15, 2011 to:

Marcia Gosse, HGC Treasurer, 271 Mountbatten Ave, Ottawa, ON, K1H 5W2

Signature: _____

Date: _____